



**CITY OF BURLINGTON
BOARD OF HEALTH**
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BOARD OF HEALTH

David Casey, MA, RN (**Chair**); Mary D. Hart, RN; Julie Hathaway, MD, PhD; Taylor Newton; Caroline Tassey, APRN

HEALTH OFFICER

William Ward, Director of Permitting & Inspections

**MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**
Streets Division Conference Room, 645 Pine St
Thursday 25 July 2019 at 6:30 PM

Attending: *David Casey; Mary Hart; Caroline Tassey; William Ward; Steve Cormier, Board of Health Administrator*

Absent: *Julie Hathaway; Taylor Newton*

Meeting called to order by Chair Casey at 6:31 PM

AGENDA ITEM	DISCUSSION	ACTION TAKEN
1. Approvals <ul style="list-style-type: none">Agenda		<p>Ms. Tassey made motion to add “Discussion of Re-appointment of Ita Meno as Deputy Town Health Officer” after Agenda Item 2. Mrs. Hart seconded. All in favor.</p> <p>Ms. Tassey made motion to accept altered agenda. Mrs. Hart seconded. All in favor.</p>

<ul style="list-style-type: none"> • June 2019 meeting minutes • July 2019 special meeting minutes 		<p>Ms. Tassey made motion to accept June 2019 meeting minutes. Mrs. Hart seconded. All in favor.</p> <p>Ms. Tassey noted the date at top of the July 2019 special meeting minutes needed to be edited from “21 March 2019” to “11 July 2019.”</p> <p>Ms. Tassey made motion to accept edited July 2019 special meeting minutes. Mrs. Hart seconded. All in favor.</p>
2. Public Forum / Emerging Issues	<p><i>No members of public present</i></p> <p>The Board and Director Ward commented on Buffer Zone pesticide use applications.</p>	<p>Ms. Tassey made motion to invite Brian Sullivan to the August 2019 Board of Health meeting to discuss his recently received pesticide applications. Mrs. Hart seconded. All in favor.</p>
3. Discussion of Re-appointment of Ita Meno as Deputy Town Health Officer		<p>Ms. Tassey made motion to re-appoint Ita Meno as Deputy Town Health Officer. Mrs. Hart seconded. All in favor.</p>
4. Summer Heat Cooling Stations	<p>Director Ward commented on recent high-temperature conditions and the opening of city cooling stations.</p> <p>Chair Casey commented on his office being involved in this discussion and checking up on State policies.</p> <p>The Board and Director Ward commented on creating a draft policy to share with the Administration and City Council concerning outreach and cooling stations.</p>	

	Ms. Tassey commented on staffing at city cooling stations.	
5. Marijuana legalization info card <ul style="list-style-type: none"> Dispersal and presentation to public 	<p>The Board reviewed the revised draft info card, commented on their printing status, and commended Dr. Hathaway for her work on this process.</p> <p>The Board and Director Ward commented on board members and department staff possibly assisting in distributing the cards.</p> <p>Director Ward commented on reaching out to the Chamber of Commerce in connection with distribution.</p> <p>Chair Casey commented on wanting to write a formal letter stating the Board's intention with the card.</p>	
6. Discussion on Hepatitis A prevention	<p>Chair Casey commented on neighboring states experiencing recent Hepatitis A outbreaks.</p> <p>Ms. Tassey commented on drug use and housing conditions in relation to Hepatitis A.</p> <p>Mrs. Hart commented on planning to visit Safe Harbor with Dr. Hathaway to present the gift cards requested to encourage preventative practices.</p> <p>Mrs. Hart and Director Ward commented on any city action pertaining to public restroom facilities and potentially having City Councilor Adam Roof, who is exploring this issue, visit with the Board.</p>	

	Chair Casey commented on potentially reaching out to the Vermont Department of Health's Burlington District Office to see what policies they have or are creating.	
7. Chair's Report <ul style="list-style-type: none"> Schedule next school safety review 	<p>Chair Casey commented on the Board needing to sign off on the recent Board of Health yearly reports.</p> <p>Chair Casey and Ms. Tassey commented on edits needing to be made to the FY19 report.</p>	
8. Public Outreach / Communications <ul style="list-style-type: none"> Language for Front Porch Forum update 	<p>Ms. Tassey commented on a potential post reminding people not to cut their lawns too short.</p> <p>Chair Casey commented on wanting to write a post about the ongoing hot weather and cooling stations.</p>	
9. Next meeting – currently set as 08 August 2019		
10. Adjournment		Mrs. Hart made motion to adjourn. Ms. Tassey seconded. All in favor.

Meeting adjourned at 7:28 PM